|  |  |  |  |
| --- | --- | --- | --- |
| **Administrative Use Only** | | | |
| **Title** | **Tobacco-free Environment Policy** | **Number** | **Effective Date** |
| **Department** |  |  |  |
| **Approved By** | | | |
|  | | |  |

1. **Policy:**

Click here to enter text. is a tobacco-free facility and premises. The Tennessee Nonsmokers’ Protection Act prohibits smoking in all enclosed public places within the State of Tennessee. There will be no use of any form of tobacco products within the facilities or on the property, including company vehicles. In accordance with the Tennessee State Department of Health (TDH) policy, electronic cigarettes, cigars and other smoking devices commonly referred by the industry as vaping products or devices are prohibited along with other tobacco products.

1. **Procedure**

A. Click here to enter text. employees who are found to be non-compliant with the Click here to enter text. Tobacco-free Environment Policy are subject to the progressive disciplinary process as outlined in the Click here to enter text. Personnel Policy.

B. Contractors, visitors, patients, or others who are found to be non-compliant with the Click here to enter text. Tobacco Free Environment Policy will be asked by Security to comply or warned to leave the premises. Employees will also have the responsibility to alert tobacco users of the Click here to enter text. Tobacco Free Policy.

C. Smoking cessation classes for employees and others who wish to become smoke free are offered through area hospitals. In addition, the Tennessee Tobacco QuitLine (1-800-QUIT-NOW) is a toll-free telephone service that provides personalized support for Tennesseans who want to quit using tobacco products. More information is available at the [TDH website](http://tn.gov/health/topic/FHW-tobacco).

D. New employees will be informed of the Click here to enter text. Tobacco-free Environment Policy by their respective supervisor and through employee in-services.

1. **Forms** (if applicable)**:**

None

1. **Applicability:**

All Click here to enter text. employees, contractors, visitors, patients, and anyone else who is on Click here to enter text. property.

1. **References** (if applicable)**:**

None

1. **Author(s):**